

# WEST PARK JR PANTHERS BOARD OF DIRECTORS MEETING MINUTES



**Date:** Monday, June 6, 2022

**Time:** 6:30 PM

**Location:** Round Table Pizza, 9055 Woodcreek Oaks Blvd. #190, Roseville, CA 96747

## BOARD MEMBERS

<u>NAME</u>	<u>TITLE</u>	<u>PRESENT</u>
Ricky Arbolante	President	X
Stephanie Whittington	Vice President of Cheer	X
Troy Tickle	Vice President of Football	X
Ashley Fejeran	Secretary	X
Ali Browning	Treasurer	X
Lynnette Eskaridge	Registrar	X
Adam Roth	Game Day Coordinator	
Lindsay Braiser	Snack Bar Coordinator	
Gwen Ramirez	Snack Bar Assistant	X
Tiffany McLean	Boosters & Merchandise Coordinator	
Kim Cleveland	Boosters Assistant	X
Michelle Kacalek	Sponsorship & Fundraising Coordinator	
Greg Powell	Equipment & Medical Coordinator	X
Kim Pettigrew	Volunteer Coordinator	
Vanessa Dela Cruz	Marketing & Media Coordinator	X
Diana Bahlman	Team Mom Coordinator	X
Jason Tenner	High School Football Liaison	X
Marco Hanan	High School Football Liaison	
Lisa Fisher	High School Cheer Liaison	
Steve Merchant	At Large Board Member	

### I. CALL TO ORDER

- a. A regular meeting of the Board of Directors of the West Park Jr. Panthers was duly called on Monday, June 6, 2022, at 6:44 PM. Ricky Arbolante, President, called the meeting to order. A quorum was declared present based on the presence of the individuals listed above.

#### i. GUESTS

1. Colleen Busch requested clarity on cheer assessments. Stephanie stated cheer assessments will be done the week of camp and first week of practice. A coaches meeting has been scheduled for next week to further discuss this process. Colleen expressed concern that timeframe would not leave enough time for new athletes to learn the cheers. Stephanie stated that many athletes are returning and know the cheers. Materials will also be provided via the Google drive so athletes can familiarize themselves with the cheers before practice begins.
2. Jermaine Eti is a new football coach and came to observe.

## II. OLD BUSINESS

- a. None.

## III. NEW BUSINESS

- a. The July meeting was moved to Thursday, July 7, 2022 as the first Monday fell on a holiday.
- b. The August meeting was moved to Monday, August 15, 2022 to avoid any conflict with Monday practices.

## IV. REPORTS

### a. Ricky Arbolante:

- i. Ricky has submitted an application for our insurance policy renewal before the expiration date.
- ii. The parking lot rental for the kickoff BBQ fundraiser has been approved pending proof of our new insurance policy.
- iii. Ricky has also applied for field rentals for our home games and will also apply for field rentals for practice.
- iv. Ricky will update the calendar on our website.
- v. Ricky will coordinate with another program in our division to certify our books at our first Jamboree.

### b. Stephanie Whittington:

- i. Fit Pass is now open and will be closing soon. Families will have until 6/15/22 to make the first payment with the final accessory payment due 7/13/22.
  1. Submitting our order will not be delayed for people who fail to input their information before the ordering deadline. This will prevent a delay in receiving orders for those who ordered on time.

### c. Troy Tickle:

- i. All equipment was ordered in April. It is on backorder and currently scheduled to be delivered in late July.
- ii. Equipment handout dates were discussed. Equipment will be handed out to as many teams as possible on 7/8/22 and 7/9/22. Troy will provide additional information to families via email soon. The following items will be due at equipment pick up:
  1. School enrollment forms for athletes new to the program.
  2. SYF physical forms which must include a stamp from the medical provider's office.
  3. SYF has a new form the California Uniform Electronic Transactions Act
  4. \$300 check deposit for equipment
  5. \$500 check deposit for volunteer hours
- iii. Troy will speak with Marco to determine who is the HUDL admin.
- iv. The coaches shirts and hats need to be ordered.

### d. Vanessa Dela Cruz:



- i. The decision was made to hold off on closing the Facebook communications page. The new page should be available soon.
  - e. There were no additional updates from board members present.
- V. **NEXT MEETING**
  - a. The next monthly board meeting will be held on Thursday, July 7, 2022, at 6:30 PM at Round Table Pizza.

There being no further business, the meeting was duly adjourned at 7:59 PM.

PREPARED BY: Ashley Fejeran, Secretary

APPROVED BY: Ricky Arbolante, President