

# BOARD OF DIRECTORS MEETING MINUTES



## JR PANTHERS

**Date:** Monday, August 8, 2022

**Time:** 6:30 PM

**Location:** Round Table Pizza, 9055 Woodcreek Oaks Blvd. #190, Roseville, CA 96747

### BOARD MEMBERS

<b>NAME</b>	<b>TITLE</b>	<b>PRESENT</b>
Ricky Arbolante	President	X
Stephanie Whittington	Vice President of Cheer	Via Zoom
Troy Tickle	Vice President of Football	X
Ashley Fejeran	Secretary	X
Ali Browning	Treasurer	X
Lynnette Eskridge	Registrar	X
Adam Roth	Game Day Coordinator	X
Lindsay Braiser	Snack Bar Coordinator	X
Gwen Ramirez	Snack Bar Assistant	X
Tiffany McLean	Boosters & Merchandise Coordinator	X
Kim Cleveland	Boosters Assistant	X
Michelle Kacalek	Sponsorship & Fundraising Coordinator	X
Greg Powell	Equipment & Medical Coordinator	X
Kim Pettigrew	Volunteer Coordinator	X
Vanessa Dela Cruz	Marketing & Media Coordinator	X
Diana Bahlman	Team Mom Coordinator	X
Jason Tenner	High School Football Liaison	
Marco Hanan	High School Football Liaison	
Lisa Fisher	High School Cheer Liaison	X
Steve Merchant	At Large Board Member	X

### I. CALL TO ORDER

- a. A regular meeting of the Board of Directors of the West Park Jr. Panthers was duly called on Monday, August 8, 2022, at 6:33 PM. Ricky Arbolante, President, called the meeting to order. A quorum was declared present based on the presence of the individuals listed above.

#### i. GUESTS

1. Chris Cleveland, Rachel Ito, Colleen Busch and Brittne Small

- a. Rachel Ito brought the following items up to the board:

- i. Bathrooms remain locked at the start of practice. Per Ricky, this has been addressed and should automatically be unlocked before practice.
- ii. Thank for the medical kits. However, we can use additional ice packs. Troy has already ordered ice packs.
- iii. Proposed a post season comp team. The board requested additional information including a number of competitions and cost to the program and families. Rachel will email her proposal to the board for review and vote at our next meeting.

- iv. An additional competition prior to the post season comp cheer season was proposed for 14u only. The board will vote on this at the next meeting.
- b. Chris Cleveland offered to film and live stream our home games so that families unable to attend games could still watch and cheer on the Jr Panthers. There is no cost to the program for this service and Chris will provide 50% of the profits to the program. The board voted to approve this.

## **II. OLD BUSINESS**

- a. None.

## **III. NEW BUSINESS**

- a. The board voted to approve Chris Cleveland's offer to live stream our home games.
- b. The board voted to approve the purchase of a coffee maker by Lindsay.
- c. The board voted to approve the purchase of a fridge and freezer if it is approved by the HS.
- d. The board voted and approved the purchase of pink bows and pink socks for our October pink game.

## **IV. REPORTS**

- a. Ricky Arbolante:
  - i. Ricky has completed the additional paperwork necessary for WPJP to obtain our own ORI.
  - ii. Ricky will coordinate with other programs attending SYF's jamboree to arrange for certification of our football athletes that missed our previous certification.
- b. Stephanie Whittington:
  - i. Uniforms should arrive over the next several weeks.
  - ii. A direct link to purchase additional accessories was made available to families.
  - iii. Stephanie has requested an additional competition in November after the season ends for 14u athletes only. The board will vote on this at the next meeting as Rachel also proposed a different competition that same weekend.
- c. Troy Tickle:
  - i. The high school's back to school night has changed to 8/15/22. We will resume normal practice days that week.
  - ii. Troy will create an email template for practice cancellations caused by high AQI.
  - iii. Troy and Ricky still have not received keys due to a key shortage.
  - iv. Troy used the "Coach's Corner" donation from Dicks Sporting Goods to purchase speed ladders, game balls, ice packs and other miscellaneous items for the program.
  - v. Troy has coordinated the lighting contract and delivery. 4 sets of lights for both football and cheer will be available for use this season.
- d. Ali Browning:
  - i. The invoice for TeamSideline was paid.
  - ii. All officials will need to complete a 1099, Ali ensure this happens.
- e. Lynnette Eskridge:
  - i. Provided updates on athletes still missing paperwork or requiring corrected paperwork.
- f. Lindsay Braiser:
  - i. Provided the updated menu and pricing. Tiffany will arrange for the signage to be updated.
  - ii. Lindsay proposed having specials at each game.
  - iii. Requested Friday night access to the snack bar for deliveries.
  - iv. Requested purchasing a Sam's Club or Costco membership for snack bar shopping, ordering and delivery.

- g.** Tiffany McLean:
    - i.** Provided updates on booster's merchandise, and coach/board shirt delivery.
    - ii.** Will set up tables at practice to sell merchandise once available.
    - iii.** Tiffany will open the store for cheer to order jackets and pants.
    - iv.** Provided updates for Jr Panther night at the HS.
    - v.** Our upcoming themed games are:
      - 1.** 9/17/22- Teacher Appreciation
      - 2.** 10/1/22- Pink Game
      - 3.** 10/15/22 Panther Pride/8<sup>th</sup> grader recognition
  - h.** Kim. Pettigrew:
    - i.** Volunteer hours filled quickly. Other volunteer opportunities were discussed.
    - ii.** There are 5-7 missing volunteer checks.
  - i.** There were no additional updates from board members present.
- V. NEXT MEETING**
- a.** The next monthly board meeting will be held on Monday, September 12, 2022, at 6:30 PM at Round Table Pizza.

There being no further business, the meeting was duly adjourned at 9:23 PM.

PREPARED BY: Ashley Fejeran, Secretary  
APPROVED BY: Ricky Arbolante, President