

BOARD OF DIRECTORS MEETING MINUTES



JR PANTHERS

Date: Monday, September 12, 2022

Time: 6:30 PM

Location: Round Table Pizza, 9055 Woodcreek Oaks Blvd. #190, Roseville, CA 96747

BOARD MEMBERS

NAME	TITLE	PRESENT
Ricky Arbolante	President	X
Stephanie Whittington	Vice President of Cheer	X
Troy Tickle	Vice President of Football	X
Ashley Fejeran	Secretary	X
Ali Browning	Treasurer	X
Lynnette Eskridge	Registrar	X
Adam Roth	Game Day Coordinator	X
Lindsay Braiser	Snack Bar Coordinator	X
Gwen Ramirez	Snack Bar Assistant	X
Tiffany McLean	Boosters & Merchandise Coordinator	X
Kim Cleveland	Boosters Assistant	X
Michelle Kacalek	Sponsorship & Fundraising Coordinator	X
Greg Powell	Equipment & Medical Coordinator	X
Kim Pettigrew	Volunteer Coordinator	X
Vanessa Dela Cruz	Marketing & Media Coordinator	X
Diana Bahlman	Team Mom Coordinator	X
Jason Tenner	High School Football Liaison	
Marco Hanan	High School Football Liaison	
Lisa Fisher	High School Cheer Liaison	X
Steve Merchant	At Large Board Member	X

I. CALL TO ORDER

- a. A regular meeting of the Board of Directors of the West Park Jr. Panthers was duly called on Monday, August 8, 2022, at 6:33 PM. Ricky Arbolante, President, called the meeting to order. A quorum was declared present based on the presence of the individuals listed above.

i. GUESTS

1. Aaron Slavik, Sofia Perez, Brittne Small and Rachel Ito (via Zoom):
 - a. Aaron Slavik wanted to come observe the open meeting. He will provide a schedule for picture day by the end of the week. Aaron also offered to help us create manuals or guides for our organization.
 - b. Sofia Perez, Brittne Small and Rachel Ito were here to answer questions regarding the proposed budget for the 2022 comp cheer team.

II. OLD BUSINESS

- a. The board approved live streaming our remaining three home games. The live stream link will be emailed to the opposing team in Ricky's email containing the welcome letter and will be posted on social media.

- b. The board approved an additional competition for 14u cheer only on 11/12/22 with a total cost not to exceed \$1000.00 for competition fees and practice space.
- c. The board approved the 2022 comp cheer season as proposed.

III. NEW BUSINESS

- a. The board voted to approve the purchase of an additional square card reader for the front gate.

IV. REPORTS

- a. Ricky Arbolante:
 - i. There is no new update on obtaining our ORI.
 - ii. At the last SYF President's meeting it was noted that football players can be certified until the last regular season game.
 - iii. Ricky will send the welcome letter to the board for review and possible updates to include no longer accepting bills larger than \$20.
 - iv. Ricky asked board members to create job descriptions/outlines for their positions before our October meeting.
- b. Stephanie Whittington:
 - i. Almost all uniforms have arrived. For the athletes will pieces still outstanding, they have been provided with a "loaner". All cheer were in uniforms.
 - ii. A 12u cheerleader will sing the National Anthem at 10u-14u home games.
 - iii. Bow updates: Navy game day bows have been distributed to all cheerleaders. The pink bows ordered need to be replaced. A replacement has been found and will be ordered. Comp bows have been ordered and should arrive next week.
- c. Troy Tickle:
 - i. Pink socks for our Pink Game will be delivered 9/14/22.
 - ii. The additional uniforms that were ordered should arrive at the end of the week. This may cause some changes with uniform numbers as players are refitted.
- d. Ali Browning:
 - i. Ali provided updates from our 8/20/22 home game
 - ii. Ali also requested a proposed budget from snack bar for next year as well as creating budgets for all necessary positions.
- e. Tiffany McClean:
 - i. Our upcoming themed games are:
 - 1. 9/17/22- Teacher Appreciation
 - 2. 10/1/22- Pink Game
 - 3. 10/15/22 Panther Pride/8th grader recognition
 - ii. Tiffany will take charge of the Panther Pride game for 8th graders in both football and cheer.
- f. Lindsay Braiser:
 - i. Brought up issues with WiFi at the snack bar. Stephanie will bring her mobile hot spot to test out at the next home game to see if it is a viable option for future games.
 - ii. Lindsay informed the board that there will be no food storage for our game on 10/1/22 due to the High School games that Friday night. Ricky, Troy, Stephanie, and Gwen have offered to meet and coordinate food storage for the night before this game.
 - iii. The High School has approved dry storage in the football shed in front of the chain link fence.
 - iv. Lindsay has been in communication with the High School snack bar coordinator to resolve some storage and access issues.

- v. The board member shift for zone 1 will primarily be in the snack bar except for needing to make change for the front gate.
- vi. It was decided that there was no need for a volunteer barbeque shift prior to 8:00 am.
- g. Kim Pettigrew:
 - i. Brought up discussion of reducing required volunteer hours. 26 families have not signed up for any hours and there are no shifts available.
 - ii. The board discussed adding additional volunteer positions to include volunteer opportunities at: Panther Pride game, additional clean up volunteer shifts, end of the year banquet, and picture day volunteers.
 - iii. Our upcoming themed games are:
 - 1. 9/17/22- Teacher Appreciation
 - 2. 10/1/22- Pink Game
 - 3. 10/15/22 Panther Pride/8th grader recognition
- h. There were no additional updates from board members present.

V. NEXT MEETING

- a. The next monthly board meeting will be held on Monday, October 3, 2022, at 6:30 PM at Round Table Pizza.

There being no further business, the meeting was duly adjourned at 8:36 PM.

PREPARED BY: Ashley Fejeran, Secretary
APPROVED BY: Ricky Arbolante, President