

BOARD OF DIRECTORS MEETING MINUTES



JR PANTHERS

Date: Monday, May 1, 2023

Time: 6:30 PM

Location: Round Table Pizza, 9055 Woodcreek Oaks Blvd. Suite 190, Roseville, CA 95747

BOARD MEMBERS

<u>NAME</u>	<u>TITLE</u>	<u>PRESENT</u>
Ricky Arbolante	President	X
Jewel Grossi	Vice President of Cheer	X
Troy Tickle	Vice President of Football	X
Ashley Fejeran	Secretary	X
Ali Browning	Treasurer	X
Lynnette Eskridge	Registrar	X
Kurt Halferty	Game Day Coordinator	X
Gwen Ramirez	Snack Bar Coordinator	X
Noel Merchant	Snack Bar Assistant	X
Karina Barney	Boosters & Merchandise Coordinator	X
Steve Merchant	Photography Coordinator	X
Michelle Kacalek	Sponsorship & Fundraising Coordinator	X
Mark Martinez	Equipment Coordinator	X
Janin Rosas	Cheer Medical Coordinator	
Amanda D'Amico	Football Medical Coordinator	X
Kim Pettigrew	Volunteer Coordinator	
Vanessa Bryan	Marketing & Media Coordinator	X
Vanessa Dela Cruz	Events Coordinator	X
Jason Tenner	High School Football Liaison	
Marco Hanan	High School Football Liaison	
Lisa Fisher	High School Cheer Liaison	X

I. CALL TO ORDER

- a. A regular meeting of the Board of Directors of the West Park Jr. Panthers was duly called on Monday, May 1, 2023, at 6:42 PM. Ricky Arbolante, President, called the meeting to order. A quorum was declared present based on the presence of the individuals listed above.

i. GUESTS

1. No community members were present at this meeting.

II. OLD BUSINESS

- a. None

III. NEW BUSINESS

- a. The board voted to approve refunds (less the cost of spirit packs) at the 8u cheer level since no cuts were made.
- b. The board voted to approve the purchase of a helmet kit at approximately \$300.
- c. The board approved the purchase of two medical kits to replace the missing kit.
- d. The board approved the \$1000 budget for the board, coach, team parent mixer on 5/24/22.

IV. REPORTS

- a. Ricky Arbolante:**
 - i. SYF President meeting updates:**
 - 1.** The rule book and master calendar have been updated.
 - 2.** Badging dates were released.
 - 3.** Due to the ongoing referee shortages, SYF is requesting that each program host 1 Sunday game.
 - a.** Our district will not allow us to rent the stadium on Sundays, SYF has been notified that we will not be able to host a Sunday game.
 - 4.** SYF is now only requiring 1 stamp from an opposing team to certify players. Ricky and Lynnette will work with the Antelope program to obtain these.
 - ii.** Ricky will reserve the practice and game day fields for the season now that the schedule has been released.
 - iii.** Ricky is working to renew our insurance policy.
 - iv.** It was reported from the high school that a recent cheer event left the rented facility messy, and the furniture was not put back in its original places. Board members and coaches will ensure this does not happen again in the future.
- b. Jewel Grossi:**
 - i.** Jewel is waiting on samples of pink poms before bringing a proposal to the board to purchase them for the pink game in October. These poms would be reused.
 - ii.** Jewel is also working on storage solutions before bringing a proposal to purchase mats to the board.
 - iii.** The facility rental for the June stunt clinic is pending approval by the high school and district.
- c. Troy Tickle:**
 - i.** Our large first aid kit, helmet kit and hand carts have gone missing during the off season.
 - ii.** Uniforms have been ordered.
 - iii.** Mouth guards and belts will be ordered.
 - iv.** Troy asked that board members help watch the equipment shed during camp as it remains unlocked and open.
 - v.** Troy proposed WPJP host a scrimmage on August 5th rather than attend the Korsen Classic. This will allow our team additional scrimmage time. Troy will reach out to surrounding teams to see if there is any interest.
 - vi.** Due to the number of registered athletes, Troy suggested a red shirt/practice team to avoid having to cut any players. This was discussed by the board.
- d. Lynnette Eskridge:**
 - i.** Lynnette provided updated registration numbers:
 - 1. Cheer:**
 - a.** Mascots: 17 athletes
 - b.** 8u: 41 athletes
 - c.** 10u: 30 athletes
 - d.** 12u: 30 athletes
 - e.** 14u: 30 athletes
 - 2. Football:**
 - a.** 8u: 29 athletes
 - b.** 10u: 52 athletes
 - c.** 12u: 53 athletes

- d. 14u: 42 athletes
 - ii. Lynnette will plan a form collection events for the week of 5/22. Actual date TBD.
 - iii. Lynnette recommended the purchase of our own scale for weigh-ins.
- e. Kim Pettigrew:
 - i. The board discussed and decided that volunteer check deposit amounts will remain at \$500 per athlete and \$200 for mascots.
 - ii. The board discussed and decided that volunteer hours will remain the same at 10 hours per athlete, 20 hour maximum per family and 4 hours per mascot.
 - iii. The board also discussed the possibility of allowing families to opt out of volunteer hours and have their deposit check cashed immediately.
- f. Amanda D'Amico:
 - i. Amanda provided a quote for \$101.59 to replace our medical kit. The board approved the purchase of two. Ice packs, bandages and athletic tape will also be added to these kits.
 - ii. Amanda will reach out to the WPHS resource officer to discuss a critical incident plan.
 - iii. EMS will be contacted to schedule them for game day once SYF finalizes the schedule.
- g. Vanessa Dela Cruz:
 - i. Wednesday 5/24/22 a mixer will be held at Vanessa Bryant's house for board members, team parents and coaching staff introductions. A \$1000 budget was approved by the board for this event.

V. NEXT MEETING

- a. The next monthly board meeting will be held on Monday, June 5, 2023, at 6:30 PM at Round Table Pizza, 9055 Woodcreek Oaks Blvd.

There being no further business, the meeting was duly adjourned at 8:41 PM.

PREPARED BY: Ashley Fejeran, Secretary
 APPROVED BY: Ricky Arbolante, President