

BOARD OF DIRECTORS MEETING MINUTES



JR PANTHERS

Date: Monday, August 14, 2023

Time: 6:30 PM

Location: Round Table Pizza, 9055 Woodcreek Oaks Blvd. Suite 190, Roseville, CA 95747

BOARD MEMBERS

NAME	TITLE	PRESENT
Ricky Arbolante	President	
Jewel Grossi	Vice President of Cheer	
Troy Tickle	Vice President of Football	
Ashley Fejeran	Secretary	
Ali Browning	Treasurer	
Lynnette Eskridge	Registrar	
Kurt Halferty	Game Day Coordinator	
Gwen Ramirez	Snack Bar Coordinator	
Noel Merchant	Snack Bar Assistant	
Karina Barney	Boosters & Merchandise Coordinator	
Steve Merchant	Photography Coordinator	
Michelle Kacalek	Sponsorship & Fundraising Coordinator	
Mark Martinez	Equipment Coordinator	
Janin Rosas	Cheer Medical Coordinator	
Amanda D'Amico	Football Medical Coordinator	
Kim Pettigrew	Volunteer Coordinator	
Vanessa Bryan	Marketing & Media Coordinator	
Vanessa Dela Cruz	Events Coordinator	
Jason Tenner	High School Football Liaison	
Marco Hanan	High School Football Liaison	
Lisa Fisher	High School Cheer Liaison	

I. CALL TO ORDER

- a. A regular meeting of the Board of Directors of the West Park Jr. Panthers was duly called on Monday, August 14, 2023, at 6:28 PM. Ricky Arbolante, President, called the meeting to order. A quorum was declared present based on the presence of the individuals listed above.

i. GUESTS

1. The following members of the community were present:
 - a. Rania Tolba
 - b. Dawna Brewer
 - c. Jennifer Nelson
 - d. Jorge Silva

II. OLD BUSINESS

- a. Poll to approve refund, less spirit pack and uniform, for 8u cheerleader – Approved 7/19/23 (11-4)
- b. Poll to approve new registration for 8u gold team cheerleader – Approved 7/24/23 (13-4)
- c. Amanda D'Amico resigned from her position as Football Medical Coordinator.

III. NEW BUSINESS

- a.** Jorge Silva has been elected, effective immediately, as the Football Medical Coordinator.
- b.** The board approved the purchase of weights and bungee cords to secure our pop-up tents.
- c.** The board discussed and agreed that free entry for players only applies to players in uniform scheduled to play at West Park that day. It does not apply to players from other teams who come to watch the game.

IV. REPORTS

- a.** Ricky Arbolante:
 - i.** SYF President meeting updates:
 - 1.** Championship teams will receive banners and trophies. Runners up will only receive a trophy.
 - 2.** Head coaches are the only people who are permitted to talk to the referees.
 - 3.** Referees will be permitted to warn fans/families before ejecting them from a game.
 - ii.** Ricky will send our welcome letter to Christian Brothers as soon as possible.
 - iii.** Ricky has worked with the high school to enable Panther of the week to be present on the sideline of a WPHS home game. They will be able to run through the tunnel with the team, visit the locker room and watch the game from the sideline. As of now, this only applies to football. Ricky will look at options for cheer athletes as well.
- b.** Troy Tickle:
 - i.** WPHS has requested that we cancel practice Thursday 8/15 for their back-to-school night.
 - ii.** Team mom emails will include parking reminders and shade tents must be in line with the press box.
 - iii.** Any information that needs to go out in team mom emails should be sent before 5 pm on Sunday.
 - iv.** Medical Coordinators will be responsible for bringing the med kits on game days.
 - v.** Uniforms will be disseminated after practice tomorrow.
 - vi.** Lynnette to provide coaches with books on Wednesday for game day.
 - vii.** Lynnette to verify X men have the appropriate helmet stickers.
 - viii.** Lights to be delivered on Sunday 8/20 and placed the following week.
- c.** Marco Hanan
 - i.** The district uses formula that takes into consideration the air quality, temperature and other factors to cancel practices. WPJP will continue to follow the high school for cancellations.
- d.** Ali Browning:
 - i.** Vanessa D. to make signs for walkways stating “players and coaches” only to try to reduce conflict from spectators when volunteers enforce this.
 - ii.** WPJP made a \$1115 profit on Jamboree presale tickets. Ali recommended that we continue this next year if offered by SYF.
- e.** Lynnette Eskridge:
 - i.** All athlete certifications are complete as of Jamboree!
 - ii.** Three interested parties came to the meeting for the registrar position since Lynette will be aging out of the program. Lynette will meet with them to provide insight on all the position entails. Parties still interested can return during elections later this year to state interest in the position.
- f.** Steve Merchant:

- i. The Smug Mug site is up with the same password as last year. Photos have already been uploaded.
 - ii. Steve was not able to secure bleacher/stand rentals for picture day due to availability and location.
 - iii. Steve to create a picture day schedule and provide it to the VPs to send out to families in team mom emails.
 - g. Gwen Ramirez:
 - i. Gwen created lanyards for everyone with clear positions and responsibilities to hand off to relief volunteers.
 - ii. Opening and closing checklists were also created.
 - iii. New shelving unit to be delivered tomorrow.
 - iv. Black out curtains to be used to block off HS stuff and then our stuff for HS games. This should help deter volunteers from accidentally taking from the wrong stock.
 - v. Our fridge and freezer have locks and keys now. Gwen, Tiffany (HS boosters), Noel and Ali have copies of the keys.
 - h. Vanessa Dela Cruz:
 - i. Kickoff breakfast was a huge success!
 - ii. Our teacher appreciation game is scheduled for 9/9/23. Teachers to RSVP by contacting Vanessa to account for meal numbers. Vanessa will update the invitation and email it.
 - iii. The end of year banquet will likely be the first week of December. The exact date is TBD.
 - i. Kim Pettigrew:
 - i. There are 7 volunteer spots available for this Saturday game.
 - ii. One family has emailed Kim to opt out of volunteer hours.
 - j. Karina Barney:
 - i. Coach hats, straw hats, spirit packs, and two replacement football bags are still pending arrival.
 - ii. Karina expects updates from the vendor on outstanding items tomorrow and will update the board.
 - k. Mark Martinez:
 - i. Uniforms to be delivered to coaches during practice tomorrow. Coaches will hand them out at the end of practice.
 - l. Janin Rosas:
 - i. Janin sent an order request to Ali this evening requesting small first aid kits with band-aids for coaches and additional ice packs.
 - m. Vanessa Bryan:
 - i. Good Day Sacramento to come do a live segment at our home opener on Saturday.
- V. NEXT MEETING**
 - a. The next monthly board meeting will be held on Monday, September 11, 2023, at 6:30 PM at Round Table Pizza, 9055 Woodcreek Oaks Blvd.

There being no further business, the meeting was duly adjourned at 8:13 PM.

PREPARED BY: Ashley Fejeran, Secretary
 APPROVED BY: Ricky Arbolante, President