

BOARD OF DIRECTORS MEETING MINUTES



JR PANTHERS

Date: Monday, October 3, 2022

Time: 6:30 PM

Location: Round Table Pizza

BOARD MEMBERS

<u>NAME</u>	<u>TITLE</u>	<u>PRESENT</u>
Ricky Arbolante	President	X
Stephanie Whittington	Vice President of Cheer	Zoom
Troy Tickle	Vice President of Football	X
Ashley Fejeran	Secretary	X
Ali Browning	Treasurer	X
Lynnette Eskridge	Registrar	X
Adam Roth	Game Day Coordinator	X
Lindsay Braiser	Snack Bar Coordinator	X
Gwen Ramirez	Snack Bar Assistant	X
Tiffany McLean	Boosters & Merchandise Coordinator	X
Kim Cleveland	Boosters Assistant	
Michelle Kacalek	Sponsorship & Fundraising Coordinator	X
Greg Powell	Equipment & Medical Coordinator	
Kim Pettigrew	Volunteer Coordinator	X
Vanessa Dela Cruz	Marketing & Media Coordinator	X
Diana Bahlman	Team Mom Coordinator	
Jason Tenner	High School Football Liaison	
Marco Hanan	High School Football Liaison	
Lisa Fisher	High School Cheer Liaison	
Steve Merchant	At Large Board Member	X

I. CALL TO ORDER

- a. A regular meeting of the Board of Directors of the West Park Jr. Panthers was duly called on Monday, October 3, 2022, at 6:37 PM. Ricky Arbolante, President, called the meeting to order. A quorum was declared present based on the presence of the individuals listed above.

i. GUESTS

1. No community members were present.

II. OLD BUSINESS

- a. None

III. NEW BUSINESS

- a. None

IV. REPORTS

- a. Ricky Arbolante:
 - i. There is no new update on obtaining our ORI.

- ii. At the last SYF President’s meeting programs were given the option to vote for championship trophies or a banner.
 - iii. Requested that all board members send duty statements to him and think about board positions for next year.
- b. Stephanie Whittington:
 - i. All teams made it to cheer championships!!
 - ii. All 14u athletes have elected to participate in the additional competition on 11/12.
 - iii. There are 40+ athletes interested in the post season comp team.
- c. Troy Tickle:
 - i. Troy recommended that our welcome letter be updated next year to specify that home teams will be in dark jerseys and away teams will be in light jerseys.
 - ii. Troy has started talking to coaches to see who is interested in returning next year.
 - iii. Helmets will be sent for reconditioning in November.
- d. Ali Browning:
 - i. Ali provided bank account updates.
 - ii. Ali is working on creating budgets for next year.
- e. Lynnette Eskridge:
 - i. Suggested an all-program photo during picture week.
 - ii. Suggested ordering resin trophies for our athletes and provided a quote. To be voted on via GroupMe after Michelle Kacalek checks to see if she can obtain a quote from her contact.
 - iii. Lynnette shared projected football numbers for next year if all players return.
 - iv. Lynnette had the following recommendations for next year:
 1. Have a master calendar of timelines and due dates
 2. Begin document collection in May
 3. Require a school enrollment form for all players, even returning and have families upload it to team sideline.
 4. Ensure that volunteer checks are turned in before the athlete can participate, have individual checks for each athlete in the program and include the athlete’s name in the memo line.
 5. WPJP should take photos of all players for player cards. Some photos that were uploaded by families are old or unrecognizable.
 6. Lynnette will investigate creating an option during registration next year to “opt out” of volunteer hours if a family does not plan on completing any hours.
- f. All board members present participated in conversation as to whether board members should be permitted to also be head coaches. There was no decision made on this. It will be discussed further at our next meeting.

V. NEXT MEETING

- a. The next monthly board meeting will be held on Monday, November 7, 2022, at 6:30 PM at Round Table Pizza.

There being no further business, the meeting was duly adjourned at 8:38 PM.

PREPARED BY: Ashley Fejeran, Secretary
 APPROVED BY: Ricky Arbolante, President