SCHOOL ENROLLMENT VERIFICATION INSTRUCTIONS

School enrollment verification must include 1). **child's name**, 2). **date of birth**, 3). **grade (in the Fall)** and 4). **address**. If you are unable to obtain the school enrollment form, the information can be listed on school letterhead or the school can stamp and sign a document with the information.

Roseville City School District uses PowerSchool. Below are the PowerSchool instructions to view/print your child's school enrollment form.

1. Sign into the Roseville City School District PowerSchool Parent Portal at https://rcsdk8.powerschool.com/public/home.html



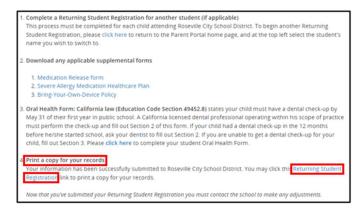
2. Under the Navigation section, click Registration.



3. Enter your child's date of birth as described and click Continue.



4. Scroll down to **Print a copy for your records** and click the **Student Registration** link. This will open a pdf of the school enrollment form.



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5. Print pages 1 and 2, which includes the required information.

