

# BOARD OF DIRECTORS MEETING MINUTES

**Date:** Monday, August 4<sup>th</sup>, 2025

**Time:** 6:30 PM

**Location:** Round Table Pizza (9055 Woodcreek Oaks Blvd)

## BOARD MEMBERS

<u>NAME</u>	<u>TITLE</u>	<u>PRESENT</u>
Greg Small	President	X
Gwen Ramirez	Vice President of Cheer	X
Vacant	Vice President of Football	
Rachelle Reilley	Secretary	X
Vanessa Bryan	Treasurer	X
Rania Tolba	Registrar	X
Kurt Halferty	Game Day Coordinator	
Vacant	Snack Bar Coordinator	
Kim Cleveland	Boosters & Merchandise Coordinator	X
Vacant	Sponsorship & Fundraising Coordinator	
Richard Vanderzanden	Equipment Coordinator	X
Michael Henderson	Medical Coordinator	
Megan Cooper	Volunteer Coordinator	X
Jessica Arguelles	Events Coordinator	X
Jason Tenner	High School Football Liaison	
Marco Hanan	High School Football Liaison	
Rachel Ito	High School Cheer Liaison	

### I. CALL TO ORDER

- a. A regular meeting of the Board of Directors of the West Park Jr. Panthers was duly called on Monday, July 7th, 2025, at 6:39 PM. Rachelle Reilley, secretary, called the meeting to order. A quorum was declared present based on the presence of the individuals listed above.

#### i. GUESTS

1. The following members of the community were present: None

### II. OLD BUSINESS

#### a. President Update

- i. Jamboree review. Process of challenging books reviewed as upcoming Jamboree is the only time WPJP has the opportunity to challenge an opponent's books.
- ii. Not currently accepting league enrollment, officially closed for both cheer and football. 2 special requests had been emailed in, both were denied.

#### b. VP of Cheer Update

- i. Cheer uniforms have been handed out. Varsity made a mistake on Mascots, new uniforms being sent. Shoe exchange underway for athlete's who needed a new size.
  - ii. Space booked for qualifiers at Flip N Fly.
- c. Treasury Update
  - i. Review of earnings from Kick Off party. Will officially review once P&L has been factored in from accountant.
  - ii. Review of End of Season Party expectation, coaches gifts, standardizing for whole program to create a consistent and fair experience for each age level.

### **III. NEW BUSINESS**

- a. Equipment- will need to start replacing helmets and pads to maintain compliant with all safety protocols. Discussed replacing 25-30 helmets at a time and having a reoccurring budget for equipment replacement.
  - i. Rydell Helmets – offered a discount through partnership with a rep from Rydell directly.
  - ii. Motion was made by a board member to vote on a \$15k annual budget to replace helmets and pads (this cost does not include reconditioning of helmets). Motion was seconded by another board member.
    - i. Vote 9 – 0 in favor of \$15k equipment replacement annual budget.
  - iii. Motion was made by a board member to vote on a \$7,500 budget for 6pcs headset and a Tetra Tackler. Tetra Tackler will be stored and shared with WPHS.
    - i. Vote 9 – 0 in favor of \$7,500 purchase.
  - iv. \$1k equipment credit through Sponsorship with Dick's Sporting Goods, to be used for a blocking sled.
- b. Events- Review of upcoming events and dates. Teacher Appreciation Day, Jr Panther Night @ WPHS, Cancer Awareness Game, Coach/ Board mixer.
  - i. Panther of the week – order stickers.
  - ii. Cancer Awareness – pink socks & pink poms.
- c. Boosters – all coach swag has been handed out. New Board Member shirts on order.

### **IV. NEXT MEETING**

- a. The next monthly board meeting will be held on Monday, September 8<sup>th</sup>, 2025, at 6:30 PM at Round Table Pizza, 9055 Woodcreek Oaks Blvd.

There being no further business, the meeting was duly adjourned at 8:59PM.

PREPARED BY: Rachelle Reilley, Secretary  
APPROVED BY: Greg Small, President