

BOARD OF DIRECTORS MEETING MINUTES



JR PANTHERS

Date: Monday, October 6th, 2025

Time: 6:30 PM

Location: Round Table Pizza, 9055 Woodcreek Oaks Blvd. Suite 190, Roseville, CA 95747

BOARD MEMBERS

<u>NAME</u>	<u>TITLE</u>	<u>PRESENT</u>
Greg Small	President	X
Gwen Ramirez	Vice President of Cheer	X
Vacant	Vice President of Football	
Rachelle Reilley	Secretary	X
Vanessa Bryan	Treasurer	X
Rania Tolba	Registrar	X
Vacant	Game Day Coordinator	
Vacant	Snack Bar Coordinator	
Kim Cleveland	Boosters & Merchandise Coordinator	X
Vacant	Sponsorship & Fundraising Coordinator	
Richard Vanderzanden	Equipment Coordinator	X
Michael Henderson	Medical Coordinator	X
Megan Cooper	Volunteer Coordinator	X
Jessica Arguelles	Events Coordinator	X
Jason Tenner	High School Football Liaison	X
Marco Hanan	High School Football Liaison	
Rachel Ito	High School Cheer Liaison	

I. CALL TO ORDER

- a. A regular meeting of the Board of Directors of the West Park Jr. Panthers was duly called on Monday, July 10, 2023, at 6:41 PM. Rachelle Reilley, Secretary, called the meeting to order. A quorum was declared present based on the presence of the individuals listed above.

i. GUESTS

1. Kim Pettigrew was in attendance for the open session.

II. OLD BUSINESS

- a. If you have previously resigned from a board position you are eligible to return the following season if you win majority vote during annual WJJP Board elections.
- b. Vacancies on The Board have led to consolidation of roles and responsibilities. Events and Sponsorship Coordinator will become one position, Medical Coordinator and Game Day Coordinator will also become one position.

III. NEW BUSINESS

- a. Potential league changes – do we move to SAC from SYF?
 - i. No point of contact like we have now with Jay in SYF. It is made up of a group of presidents.
 - ii. Presidents in SAC reserve the right to vote out an organization at any time.

IV. REPORTS

a. Greg Small:

- i. Late start next game (10/11), request to post on social media to generate buzz for “under the lights”.
- ii. Greg suggested adding camps to off season to continue Jr Panther engagement, more to come after 2026 season elections.
- iii. Review of X Men policy:
 - 1. When coaches are checking books, if there is a discrepancy, it must be corrected right then. Correct with Tape and notify Ref immediately.
 - 2. Per SYF rules, Refs will not support checking books once the opportunity has been given.
 - 3. SYF Rule book if found a team is found in violation of X Men policy, 1st offense is 15 yard penalty, 2nd offense player & coach get ejected from game.
 - 4. In the event that we need to challenge books or report X Men violations, contact Greg.
- iv. 14u will be going to playoffs!

b. Gwen Ramirez:

- i. SYF Released official qualifier results.
 - 1. Interest forms for Comp season will be sent to parents tonight.
 - 2. Monday 10/13 is parent meeting prior to normal practice time.
 - 3. Trying for 3 comp teams – 11u, 12u & 13u. HC will be Nicole, Bri & Sophia.
 - 4. Try outs will be concluded prior to the end of the sidelines season.
- ii. Gwen is researching joining SAC Stunt league, we filled out an interest form and they allow 16 players per team.

c. Vanessa Bryan:

- i. Review of money brought in for first two home games, totaling \$25,714.
 - 1. Next season add coffee to snack bar based on parent feedback.
- ii. Rally Towels to be passed out at Panther Pride, all coaches and athletes get one.

d. Jessica Arguelles:

- i. Panther Pride Game!
 - 1. Pick up banners this week for teams
 - 2. Late start for games, all volunteers and Board members need to be on site at 10am to support set up.
 - 3. Sashes & Tiaras for 8th grade cheerleaders are ready, Vanessa to give to Jessica this week.
 - 4. Balloon Arch being done by sponsor Once Balloon at a Time.
- ii. Team Banquets
 - 1. Each team to do their own banquet with approved \$15 limit per player.
 - 2. No gifts should be given to players from coaches.

3. Request for team moms to send out dates/ times of banquet parties so we can try to prevent overlap for families who have multiple players in the program. Suggested places for larger groups to be included in email.
4. Retiring Helmets will be given to head coaches for Football. Jessica will get Megaphones for HC of Cheer. Players will sign and give as a gift.

e. Rachelle Reilley:

- i. Rachelle motioned to vote in Bylaws that were agreed upon and written at last Board meeting. Richard seconded the motion, 11-0 in favor of officially adding agreed upon bylaws into the program (replacing the old).
- ii. Vanessa will update website to reflect new bylaws.

V. NEXT MEETING

- a. The next monthly board meeting will be held on Monday, November 4th, 2025, at 6:30 PM at Round Table Pizza, 9055 Woodcreek Oaks Blvd.

There being no further business, the meeting was duly adjourned at 8:46 PM.

PREPARED BY: Rachelle Reilley, Secretary
APPROVED BY: Greg Small, President