

WEST PARK JR. PANTHER BOARD OF DIRECTORS MEETING MINUTES



Date: Monday, March 7, 2022
Time: 6:30 PM
Location: West Park Highschool

BOARD MEMBERS

<u>NAME</u>	<u>TITLE</u>	<u>PRESENT</u>
Ricky Arbolante	President	X
Stephanie Whittington	Vice President of Cheer	X
Troy Tickle	Vice President of Football	X
Ashley Fejeran	Secretary	X
Ali Browning	Treasurer	X
Lynette Eskaridge	Registrar	X
Adam Roth	Game Day Coordinator	X
Lindsay Braiser	Snack Bar Coordinator	X
Gwen Ramirez	Snack Bar Assistant	X
Tiffany McLean	Boosters & Merchandise Coordinator	X
Kim Cleveland	Boosters Assistant	X
Michelle Kacalek	Sponsorship & Fundraising Coordinator	X
Greg Powell	Equipment & Medical Coordinator	X
Kim Pettigrew	Volunteer Coordinator	X
Vanessa Dela Cruz	Marketing & Media Coordinator	X
Diana Bahlman	Team Mom Coordinator	
Jason Tener	High School Football Liaison	X
Marco Hanan	High School Football Liaison	X
Lisa Fisher	High School Cheer Liaison	X
Steve Merchant	At Large Board Member	X

I. CALL TO ORDER

- a. A regular meeting of the Board of Directors of the West Park Jr. Panthers was duly called on Monday, March 7, 2022, at 6:38 PM. Ricky Arbolante, President, called the meeting to order. A quorum was declared present based on the presence of the individuals listed above.

i. GUESTS

1. Kevin Slavik
2. Kelly Joy
3. Rachael Ito

- a. As the 14u cheer coach last year, Rachael requested that the board consider starting the comp season earlier this year to allow the athletes more time to practice and fundraise. She also requested that the board consider alternate practice locations for rainy days, cheer/tumbling mats, as well as the older squads could use more time indoor on the mats. Rachael also suggested that all coaches be provided with a small safety kit that includes ice packs. Finally, she requested that the board considers holding their meetings on a date that practice is not scheduled to allow coaching staff to attend. The board will take these suggestions under advisement and discuss them as the applicable seasons approach. Board meetings are currently being held on the first Monday of each month, which will not conflict with practice times during the regular season. If that should change, we will consider this request.

4. Colleen Busch

- a. Colleen inquired on the dates for cheer assessments. Colleen also inquired about a possible uniform swap and delay in ordering new uniforms. Stephanie will provide additional information to cheer athletes and families once available.

5. Tiffany Perez

II. OLD BUSINESS

- a. The board discussed food storage options for the snack bar. The high school has notified us that we are unable to utilize the existing refrigerator or freezer. As of now, we will have to use ice chests.
- b. Discussion regarding alternatives for check deposits and amounts has been tabled until the next meeting.
- c. Discussion regarding the number of volunteer hours has been tabled.
- d. All new board members now have email addresses with the exception of Kim Cleveland. Ricky will set this up for her.

III. NEW BUSINESS

- a. The possibility of using a different location for future meetings was discussed to avoid scheduling and accessibility issues. Ashley will contact Round Table Pizza to see if they are available.
- b. The board discussed the current registration numbers for both 10u and 12u football. The decision has been made to close registration for those teams.
- c. The board also discussed the potential for cutting athletes or creating a “red shirt” program. Both ideas were tabled and will be discussed at the next board meeting, after a parent information meeting is held on March 22, 2022.

IV. REPORTS

- a. Ricky Arbolante:
 - i. Please be cautious of phishing emails regarding the purchase of gift cards.
 - ii. SYF did not have any updates as of the date of this meeting.
- b. Stephanie Whittington:
 - i. Brought up the discussion of scheduling fingerprinting for coaches and board members.
 - ii. Reminder that Woodcreek Little League’s opening day is 3/12/22. We will have a table there.
 - iii. Discussed the possibility of having a table at the opening day for Roseville girls’ softball as well on 03/19/22.
- c. Troy Tickle:
 - i. We currently have equipment for 142 football players. With the current registration numbers, it is projected that we may need 18 more sets.

- d. Ali Browning:
 - i. Updated the board on the bank account balance and any outstanding payments.
 - ii. Taxes are due May 15th Ali is working on having them completed.
 - e. Lynette Eskaridge:
 - i. Provided registration updates.
 - 1. 86 cheer athletes already registered
 - a. Mascots – 14
 - b. 8u – 33
 - c. 10u – 15
 - d. 12u – 15
 - e. 14u - 9
 - 2. 140 football athletes have registered, plus additional athletes have been waitlisted. The numbers below provide a total of both registered and waitlisted athletes:
 - a. 8u – 18
 - b. 10u – 44
 - c. 12u – 56
 - d. 14u – 29
 - ii. SYF has made the program aware that they are requiring a new form to be completed this year. We provide it to all families at a later date.
 - f. Steve Merchant:
 - i. A photography presentation was provided to the board by Steve Merchant, Kevin Slavik and Kelly Joy.
 - 1. They propose having only designated photographers on the sidelines to limit the number of people on the sidelines and ensure integrity in all photos.
 - 2. They have created a website using SmugMug where photos would be uploaded and categorized after games/competitions/events. This would be password protected and available to WPJP families.
 - 3. The site would have the option to purchase photo prints that could provide additional revenue for the program.
 - 4. It was also proposed that they provide the photography for our individual and team photos this year.
 - 5. All of the above would be at no charge to the program.
 - g. There were no additional updates from board members present.
- V. NEXT MEETING**
- a. The next monthly board meeting will be held on Monday, April 4, 2022, at 6:30 PM. The location will be determined prior to the meeting a Zoom option will also be available.

There being no further business, the meeting was duly adjourned at 9:02 PM.

PREPARED BY: Ashley Fejeran, Secretary

APPROVED BY: Ricky Arbolante, President

