

BOARD OF DIRECTORS MEETING MINUTES



JR PANTHERS

Date: Monday, March 3, 2025

Time: 6:30 PM

Location: Round Table Pizza (9055 Woodcreek Oaks Blvd)

BOARD MEMBERS

NAME	TITLE	PRESENT
Ricky Arbolante	President	X
Jewel Grossi	Vice President of Cheer	X
Greg Small	Vice President of Football	X
Kim Pettigrew	Secretary	X
Vanessa Bryan	Treasurer	X
Rania Tolba	Registrar	X
Kurt Halferty	Game Day Coordinator	X
Gwen Ramirez	Snack Bar Coordinator	X
Kim Cleveland	Boosters & Merchandise Coordinator	X
Aaron Slavik	Photography Coordinator	
Rachelle Hudson	Sponsorship & Fundraising Coordinator	X
Richard Vanderzanden	Equipment Coordinator	X
Michael Henderson	Medical Coordinator	X
Megan Cooper	Volunteer Coordinator	X
Vanessa Dela Cruz	Marketing & Media Coordinator	X
OPEN	Events Coordinator	
Jason Tenner	High School Football Liaison	X
Marco Hanan	High School Football Liaison	
Rachel Ito	High School Cheer Liaison	

I. CALL TO ORDER

- a. A regular meeting of the Board of Directors of the West Park Jr. Panthers was duly called on Monday, March 3, 2025, at 6:34 PM. Ricky Arbolante, President, called the meeting to order. A quorum was declared present based on the presence of the individuals listed above.

i. GUESTS

1. No community members were present at this meeting.

II. OLD BUSINESS

- a. The board voted and approved \$2k to cover costs for 1 head coach and 1 assistant coach at every level, football and cheer, to be first aid and CPR certified.

III. NEW BUSINESS

- a. Board may need to vote on costs for stunt tournament tentatively scheduled in May.
- b. Megan moved from events to volunteer coordinator position. Ricky will email interest form for open events coordinator position. Board will vote for new member during next meeting.
- c. WPJP camp will be the week of July 7th.
- d. Board discussed inviting sponsors to kick-off breakfast.
- e. Board discussed WPJP booth at Woodcreek opening day on March 8th.

IV. REPORTS

a. Ricky Arbolante:

i. SYF President meeting updates:

- 1.** SYF is still finalizing schools into conferences.
- 2.** Ricky mentioned that we may see rivalry games and more jamborees if moved to less teams this year.
- 3.** Non-contact practice begins July 14th.
- 4.** 60 hours of conditioning begins in March.
- 5.** Jamboree August 16th / 17th.
- 6.** Non-league games begin August 23rd.
- 7.** Finalized schedules should be available in April.
- 8.** Playoffs begin October 25th.
- 9.** Championship game November 1st.
- 10.** North vs South Championship game November 8th.
- 11.** All-star practice November 9th.
- 12.** Return to play (i.e., full competition) must be no sooner than 10 days after the concussion diagnosis has been made by a physician.
- 13.** Guardian caps can be used.
- 14.** X-man weights will stay the same.
- 15.** Rebadging begins in April.

ii. Ricky confirmed shed approval is still pending. Tentative completion date is June.

iii. Ricky reiterated SYF rules regarding players ability to move up (not down).

b. Greg Small:

i. Greg is working with the high school on scheduling football evaluation dates.

ii. Tentative dates: May 7th, 8th, 21st, and 22nd.

iii. Players are required to attend minimum of 2 evaluations.

iv. Current registration numbers:

- 1.** 8u: 5
- 2.** 10u: 18
- 3.** 12u: 27
- 4.** 14u: 16

v. Greg confirmed football shed will be cleaned out and moved to off-site storage in March.

c. Jewel Grossi:

i. Parent meeting and cheer evaluation dates are TBD.

ii. Jewel mentioned a stunt tournament in May. Cost details will be shared with the board during next meeting.

iii. Registration for cheer closes on April 14th.

iv. Current registration numbers:

- 1.** Mascots: 11
- 2.** 8u: 23
- 3.** 10u: 30
- 4.** 12u: 24
- 5.** 14u: 11

d. Vanessa Bryan:

i. Vanessa confirmed 2 donations have been received.

ii. Firework booth drawing will be held on Wednesday, March 5th. Vanessa confirmed 3 spots are available.

- iii. Vanessa reminded the board of the 30-day reimbursement policy.
 - e. Kim Pettigrew:
 - i. Kim will confirm with Rachel that EMT will be on staff during March 15th and 23rd WPJP stunt games at the high school.
 - f. Megan Cooper:
 - i. Megan suggested moving off-site events back to church and the board agreed.
 - ii. Dates for end of season party were discussed. Tentative date: Saturday, November 22nd.
 - g. Rachelle Hudson:
 - i. Rachelle confirmed sponsorships for California Bank and Trust and Froztique.
 - ii. Rachelle discussed sponsorship option presented by Bennett's.
 - h. Vanessa Dela Cruz:
 - i. Vanessa discussed \$100 paid social ads to boost registration, and the board agreed.
 - i. Michael Henderson:
 - i. Mike will gather details and set up training for coaches first aid and CPR certification.
 - ii. Mike confirmed new email: medicalwpjp@gmail.com.
 - iii. Mike confirmed access to last year's medical coordinators email.
 - iv. Mike confirmed he is working on emergency cards and will provide an update during next meeting.
 - j. Rania Tolba:
 - i. Rania provided an update on registration numbers:
 - 1. Cheer – 99
 - 2. Football – 66
 - ii. WPJP booth at NorCal YSA youth flag football Sunday, March 16th and 23rd.
 - iii. WPJP booth at Roseville Pony event Friday, March 7th. Rachelle will set up booth. Greg will ask football coaches if they can also attend.
 - iv. Board agreed to \$25 discount if athlete is signed up at booths. Flyer with QR code will be created.
 - v. Rania shared with the board 11 exception requests (2 cheer; 9 football). Board agreed if exceptions are made; will honor early registration fees.
 - k. Richard Vanderzanden:
 - i. Launder options for football gear will be discussed during next meeting.
 - l. Gwen Ramirez:
 - i. Gwen discussed Square's payment processing fees. In-person transactions (tap, dip, or swipe): 2.6% + 15 cents per transaction.
 - ii. Snack bar prices will be increased by 25 cents.
- V. NEXT MEETING**
 - a. The next monthly board meeting will be held on Monday, April 7, 2025, at 6:30 PM at Round Table Pizza, 9055 Woodcreek Oaks Blvd.

There being no further business, the meeting was duly adjourned at 8:06 PM.

PREPARED BY: Kim Pettigrew, Secretary
 APPROVED BY: Ricky Arbolante, President