

BOARD OF DIRECTORS MEETING MINUTES



JR PANTHERS

Date: Monday, January 6, 2025

Time: 6:30 PM

Location: Round Table Pizza (9055 Woodcreek Oaks Blvd)

BOARD MEMBERS

NAME	TITLE	PRESENT
Ricky Arbolante	President	X
Jewel Grossi	Vice President of Cheer	X
Greg Small	Vice President of Football	X
Kim Pettigrew	Secretary	X
Vanessa Bryan	Treasurer	X
Rania Tolba	Registrar	X
Kurt Halferty	Game Day Coordinator	X
Gwen Ramirez	Snack Bar Coordinator	X
Kim Cleveland	Boosters & Merchandise Coordinator	
Aaron Slavik	Photography Coordinator	X
Rachelle Hudson	Sponsorship & Fundraising Coordinator	X
Richard Vanderzanden	Equipment Coordinator	
Janin Rosas	Cheer Medical Coordinator	
Danielle Vanderzanden	Volunteer Coordinator	
Amar Ganhdi	Marketing & Media Coordinator	
Tiffany Stearns	Events Coordinator	X
Jason Tenner	High School Football Liaison	X
Marco Hanan	High School Football Liaison	
Rachel Ito	High School Cheer Liaison	

I. CALL TO ORDER

- a. A regular meeting of the Board of Directors of the West Park Jr. Panthers was duly called on Monday, January 6, 2025, at 6:30 PM. Ricky Arbolante, President, called the meeting to order. A quorum was declared present based on the presence of the individuals listed above.

i. GUESTS

1. The following newly elected board members were present: Michael Henderson, Megan Cooper, and Vanessa Dela Cruz. Transition meetings with their incumbent began at 8:15 PM.

II. OLD BUSINESS

- a. None.

III. NEW BUSINESS

- a. The board decided to keep volunteer and football equipment check amounts the same in 2025.
- b. The board decided not to do yard signs this year.
- c. The board discussed a follow-up email regarding Registration Policy to families.
- d. Jason mentioned that the High School Principal is interested in attending the next board meeting.
- e. High School liaisons will act as Advisors moving forward with no voting power.

- f. The board discussed Jr. Panther night be held on August 22nd or August 29th.

IV. REPORTS

- a. Ricky Arbolante:
 - i. SYF President meeting updates:
 - 1. None.
 - ii. Quote for concrete pad was \$11k. Ricky is working on another quote. Concrete pad will require district approval.
 - iii. Bylaws to be reviewed and updated.
- b. Greg Small:
 - i. Helmet reconditioning to be invoiced/paid.
 - ii. Head coach interviews first week of February.
 - iii. Equipment needs to be moved from football shed to off-site storage.
 - iv. Ricky and Greg will meet with Hudl Rep to discuss possible pricing adjustments for 2025.
- c. Jewel Grossi:
 - i. Shoes from comp fundraiser will be removed from off-site storage unit by February 1.
 - ii. New stunt league will be formed, SAC-PLACER JR STUNT.
 - 1. Four team minimum, six would be ideal, but hard given timing.
 - 2. Jewel would like to hold an informational meeting for all SYF Cheer VPs and any local Jr. programs in the SAC/Placer County area.
 - iii. Jewel provided an update on Santa Clara competition.
 - iv. Jewel confirmed showcase fundraiser made approx. \$3k. We will split with the High School.
- d. Vanessa Bryan:
 - i. Vanessa confirmed PO Box has been paid.
 - 1. Kim to update PO Box contact information.
 - ii. Vanessa confirmed \$3500 in volunteer checks was deposited.
 - 1. Two volunteer checks bounced.
 - 2. Two football equipment checks bounced.
 - iii. Vanessa shared that we have eight families with outstanding balances.
 - iv. Payment plans will have more oversight throughout the year.
 - v. Accounts with past due balances and/or bounced volunteer or equipment checks will be unable to register for a future season until the past due amount is received.
 - vi. Vanessa confirmed that 2024 books are still being finalized.
 - vii. 2025 expense approval process:
 - 1. Notify Vanessa of expenses over \$100.
 - 2. Board votes on expenses over \$500.
 - 3. Reimbursements within 30 days.
 - viii. Vanessa submitted paperwork for West Park Jr. Panthers to participate in firework booth lottery.
- e. Gwen Ramirez:
 - i. Gwen suggested hot mats for more snack bar food options this season.
- f. Kim Cleveland:
 - i. Kim will work on football spirit pack options.
 - ii. Kim confirmed with Jewel that cheer spirit packs will be managed by varsity again.
- g. Kurt Halferty:
 - i. Kurt suggested we purchase more long extension cords and water bottles for home games.
- h. Vanessa Dela Cruz:

- i. Canva invoice to produce flyers and social media posts needs to be paid.
- i. Rachelle Hudson:
 - i. We will keep off-site storage as a sponsor.
 - ii. Rachelle confirmed she is already reaching out for sponsorships.
- j. Rania Tolba:
 - i. Rania is working with the district to get registration flyer approved for elementary and junior high school newsletters.
 - ii. Rania revisited 2024 football and cheer registration numbers with the board.
 - iii. Registration will open 2/1 and scheduled to close on 4/30.
 - iv. Registration info, boundary policy, and cancellation info will be updated and available on our website.

V. NEXT MEETING

- a. The next monthly board meeting will be held on Monday, February 3, 2025, at 6:30 PM at Round Table Pizza, 9055 Woodcreek Oaks Blvd.

There being no further business, the meeting was duly adjourned at 8:15 PM.

PREPARED BY: Kim Pettigrew, Secretary
APPROVED BY: Ricky Arbolante, President