

BOARD OF DIRECTORS MEETING MINUTES



JR PANTHERS

Date: Monday, June 3, 2024

Time: 6:30 PM

Location: Round Table Pizza (9055 Woodcreek Oaks Blvd)

BOARD MEMBERS

NAME	TITLE	PRESENT
Ricky Arbolante	President	
Jewel Grossi	Vice President of Cheer	X
Greg Small	Vice President of Football	X
Kim Pettigrew	Secretary	X
Vanessa Bryan	Treasurer	X
Rania Tolba	Registrar	X
Kurt Halferty	Game Day Coordinator	
Gwen Ramirez	Snack Bar Coordinator	X
Jason Picciano	Snack Bar Assistant	X
Kim Cleveland	Boosters & Merchandise Coordinator	X
Aaron Slavik	Photography Coordinator	X
Rachelle Hudson	Sponsorship & Fundraising Coordinator	X
Richard Vanderzanden	Equipment Coordinator	X
Janin Rosas	Cheer Medical Coordinator	X
Jorge Silva	Football Medical Coordinator	X
Danielle Vanderzanden	Volunteer Coordinator	X
Amar Ganhdi	Marketing & Media Coordinator	X
Tiffany Stearns	Events Coordinator	X
Jason Tenner	High School Football Liaison	
Marco Hanan	High School Football Liaison	
TBD	High School Cheer Liaison	

I. CALL TO ORDER

- a. A regular meeting of the Board of Directors of the West Park Jr. Panthers was duly called on Monday, June 3, 2024, at 6:32 PM. Kim Pettigrew, Secretary, called the meeting to order. A quorum was declared present based on the presence of the individuals listed above.

i. GUESTS

1. There were no members of the community present.

II. OLD BUSINESS

- a. None.

III. NEW BUSINESS

- a. The board voted and approved \$22k for 12 sets of flood lights for practice fields.
- b. Next scheduled fingerprinting will be on June 17th. Photographers will need to be badged.
- c. Evaluations will continue during summer camp. Teams will be finalized by July 20th.
- d. The board voted and approved \$20k in booster merchandise.
- e. The board voted and approved \$40/polo for each board member.

IV. REPORTS

- a. Ricky Arbolante:**
 - i. Badging for all board members along with head coaches needs to be completed.
 - ii. Insurance re-up in process with additional teams.
 - 1. Cheer will be the same as last season (365 days).
 - 2. Football being adjusted to 6 months.
 - iii. Storage moving along but since paused due to high school end of year.
 - iv. Branding meeting postponed with high school end of year.
 - v. High school is moving forward with air conditioning in booth. WPJP cost to contribute needs to be discussed and approved.
 - vi. Practice locations for football and cheer needs to be discussed with high school.
 - 1. Once decided, additional fields needed will be reserved.
- b. Greg Small:**
 - i. 2023 lights for practice field cost \$15k. 2024 quote for 12 flood lights is approx. \$21k. Board voted and approved under new business.
 - ii. Brief discussion regarding helmets with refurbishes.
 - iii. Greg will connect with Arron about camera tripod.
 - iv. Confirmed 10 hours required for availability to wear pads.
 - v. Current registration numbers:
 - 1. 8u: 42 athletes
 - 2. 10u: 51 athletes
 - 3. 12u: 55 athletes
 - 4. 14u: 46 athletes
- c. Jewel Grossi:**
 - i. Cheer evaluations were a success. 166 athletes were evaluated.
 - ii. Athletes who were a no show to cheer evaluations are not eligible for comp season.
 - iii. Stunt clinics will no longer be held in June.
 - iv. Jewel confirmed some uniforms have come in, along with shoes and poms.
 - v. Pom tags will be paid by coaches.
- d. Vanessa Bryan:**
 - i. Vanessa confirmed taxes were filed.
- e. Rania Tolba:**
 - i. Rania confirmed cheer registration has closed with a total of 166 athletes.
 - ii. Rania confirmed current football registration total is 194 athletes.
 - iii. Current summer camp registration total:
 - 1. Cheer: 24
 - 2. Football: 22
 - iv. VPs will send an email reminder about camp registration. Camp will close on July 1st.
 - v. Rania confirmed 124 of 360 registered athletes turned in documents for regular season.
- f. Kim Cleveland:**
 - i. Kim provided an update on football bag, practice jersey, football and cheer shorts/shirts, and camp shirts monetary amounts.
 - ii. Kim will research costs for Nike dry fit polos.
 - iii. Discussion around pre-order for pink shirts and hats.

- g.** Aaron Slavik:
 - i.** Arron has scheduled badge photos for board members and head coaches on June 8th between 10:30-12:00. VPs will email coaches and instructors.
 - ii.** Aaron discussed portable quality sound system.
 - iii.** Looking at dates to schedule high school team photo with Jr panthers.
- h.** Rachelle Hudson:
 - i.** Rachelle confirmed 2 new sponsorships, plus 3 pending.
 - ii.** Reminder that we still have a Dicks Sporting Goods \$500 gift card to spend on equipment.
- i.** Richard Vanderzanden:
 - i.** Equipment distribution dates tentative for end of June.
- j.** Janin Rosas/Jorge Silva:
 - i.** Medical bags have been ordered.
 - ii.** Received one quote for AED, connectivity fee, and life saver program replacement pads. Getting a quote for a lower price.
 - iii.** Identify individuals that have Basic Life Support (BLS) certification.
- k.** Danielle Vanderzanden:
 - i.** Received more Panther Pack interest. Danielle will send out additional names tonight.
 - ii.** Brief conversation around volunteer sign-up sheets.
 - iii.** Confirmed that everyone needs to provide a volunteer check.
- l.** Tiffany Stearns:
 - i.** Kim C will help get food into online store for Kickoff Breakfast pre-orders.
 - ii.** Confirmed new WPJP gear will be available to purchase at Kickoff Breakfast.

V. NEXT MEETING

- a.** The next monthly board meeting will be held on Monday, July 1, 2024, at 6:30 PM at Round Table Pizza, 9055 Woodcreek Oaks Blvd.

There being no further business, the meeting was duly adjourned at 8:30 PM.

PREPARED BY: Kim Pettigrew, Secretary
APPROVED BY: Ricky Arbolante, President